

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE
Board of Commissioners

6:00 p.m. Tuesday
October 15, 2024

ECC Training Room
1144 Texas Avenue

Board Members Present: Mike Irvin, Clarence Babineaux, Rev. Thomas,
Fred McClanahan and Van Anderson

Board Members Absent: Jackie Lewis and John Robinson

Others Present: Tommy Mazzone, Jan Horne, Beth Ann Carter, Arthur Meacham,
Richard Stewart, Wes Edge (9-1-1 Staff), Zelda Tucker (Legal
Counsel), and Martha Bryant (Caddo Sheriff Director)

Mr. Irvin called the meeting to order, and asked Ms. Horne to please make note of those in attendance.

Mr. Irvin asked for a motion to approve the Tuesday, September 17, 2024 meeting minutes. Mr. McClanahan moved to approve the meeting minutes, and the motion was seconded by Rev. Thomas. The Board unanimously voted to approve the minutes.

Mr. Irvin asked Mr. Mazzone for an update on the financial reports for the month of September, 2024. Mr. Mazzone stated that the District had revenues of \$341,768.34. Expenditures totaled \$374,777.11. Expenditures exceed revenue by \$33,008.77. As of September 30, 2024, the District had \$6,191,365.88. Rev. Thomas moved to accept the financial reports, and the motion was seconded by Mr. McClanahan. The Board unanimously voted to accept the financial reports.

Mr. Irvin asked for the update on the September 2024 Call and Radio Statistics. Mr. Mazzone stated that the following information captures the call volume statistics, computer aided dispatch (CAD) events and radio system statistics for month of September. 99.3% of all 9-1-1 calls received were answered immediately or in less than 15 seconds. Of the 14,973 9-1-1 calls in September, the 265 abandoned calls comprised 1.7%. Mr. Mazzone provided an update on the activity from the automated attendant system and the seven-digit non-emergency telephone numbers for SFD and SPD, and the main line for CPSO. The total number of CAD dispatches/events registered for all agencies in the parish was 19,734. The District's parish-wide radio system experienced a total of 747,433 push to talk sequences, and a total of 570,267 conversations. Mr. Mazzone also provided the board an update on additional radio system metrics.

Mr. Irvin asked for an update on the Next Generation 9-1-1 Call Handling System. Mr. Mazzone responded that on September 11, 2024, Motorola requested the District's concurrence on a "Conditional Final Acceptance", requesting a 50 percent payment of the "Final Acceptance" portion of our contract totaling \$86,314.50, with the remaining 50 percent paid at "Final Acceptance". As this is not a normal request, Mr. Mazzone asked for IT/Phone Support

Department, our Engineering Consultant and our General Counsel to review the request and provide input. After receiving feedback, and reviewing the details of our signed contract, he noted inconsistencies with our contract. Because of this, Mr. Mazzone recommended to the project manager the District hold off on the Conditional Final Acceptance Agreement until we are caught up on our obligations; alleviating any further confusion. As stated in the previous months, AT&T is still trying to reverse a multi-number port, which they mistakenly completed during our main cutover. They have yet to determine the best way to make this happen, and are working each port separately, which continues to be inefficient, and having negative impacts operationally. AT&T is still the limiting factor in our completed successful migration to a Next Generation Call Handling System.

Mr. Irvin asked for an update on the CAD System Upgrade. Mr. Mazzone stated that during the month of September, District staff and our partners at Hexagon were able to advance the upgrade version from 9.2 to 9.4. The District has operational functions in the Comm. Center, and personnel are working to solve efficiency concerns which when solved will allow dispatchers the ability to quickly update multiple unit statuses. Mobile devices in the field, have been brought online and upgraded to version 9.2. The informer database access issue is resolved and law enforcement officers now have immediate access to necessary data during traffic stops, incident dispatches, etc. All information from our old archive data server has been uploaded to the new server, and it is operating with version 9.4, making queries and reports much faster. As the District prepares for the next portion of this upgrade (moving the mobile devices from version 9.2 to 9.4), we are working with Hexagon to provide a quote for dedicated support, to expedite the transition while keeping the public safety agencies fully operational. This portion of the upgrade will require the District to work with the IT staff of each agency to maximize the number of upgraded devices.

Mr. Irvin asked for an update on the Facility Refresh Project. Mr. Mazzone stated that September 25, 2024, he executed a contract with Newman Marchive, Inc. for the re-bid services required to manage the project. The drawings and scope are being updated to accommodate our budget and priorities. We expect to have an update from the architect in the coming weeks, and will schedule a meeting of the Facility Needs Subcommittee to review the project prior to moving forward.

Mr. Irvin asked if there was any old business. Mr. Mazzone stated that there was none.

Mr. Irvin asked if there was any new business. Mr. Mazzone stated that there was none.

With no further business to be brought before the Board, Mr. Irvin asked for a motion to adjourn the meeting. Mr. McClanahan made the motion and it was seconded by Rev. Thomas. The motion was accepted unanimously.